



DOÑA ANA COUNTY PURCHASING DEPARTMENT *MEMORANDUM*

TO: Procurement File	DATE: 11/03/2022
FROM: Donald E. Bullard, Purchasing Manager <i>DB</i>	
SUBJECT: Emergency Procurement Determination	

The County's IT Department informed Purchasing that the public safety radio system in Chaparral was not working. The system needed to be restored as soon as possible; the system being down could have caused health and safety issues for the general public in the Chaparral area.

Section 13-1-127 NMSA 1978 states in pertinent part:

A. The state purchasing agent or a central purchasing office may only make an emergency procurement when the service, construction or item of tangible personal property procured:

(1) is needed immediately to:

(a) control a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; or

(b) plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; and

(2) cannot be acquired through normal procurement methods.

The Purchasing Department has determined that not immediately repairing the public safety radio system could have caused a serious threat to the safety of County residences. This memo confirms that an emergency condition existed. The emergency purchase form Code3 Services is hereby approved.

Doña Ana County

Subject: Emergency Procurement
From: Fernando R. Macias

On Friday 10/28/2022 public safety radio in the Chaparral area went down, as did data services to the Fire Station in the Chaparral. In order to restore services as quickly as possible, the County reached out to several vendors and "Code 3 Services" was the only one that was able to resolve the problem over the weekend. We requested their services without using the normal procurement process due to the emergency nature of the outage. They resolved the issues on Saturday by aligning and bracing several microwave dishes. They billed the County \$8701.21 for this service.

Fernando R. Macias



PROPOSAL

Dona Ana County IT
Attention: Andres Martinez
845 N. Motel Blvd.
LAS CRUCES NM 87007

Date
Oct 31, 2022

Expiry
Jan 29, 2023

Quote Number
20225597

Reference
Microwave Repair

CODE 3 SERVICE, LLC
2323 Aztec Rd NE - STE A
Albuquerque, NM 87107
ABQ (505) 407 2310
Taos (575) 737 8884
Roswell (575) 363 3135

Public Safety Radio System Microwave Repair

Item	Description	Quantity	Unit Price	Discount	Amount USD
SYSTEM-TECH	System Technologist - Checked microwave link from dispatch to A Mnt and found no Link. Did alignment of dish at dispatch and A Mnt to get link restored. Got link restored but need to have adjustment arms and mounts redone to make usable. Tech - Tommy Simpson (Roswell) Friday Travel 5p-8p Saturday Hours 8A-930P 16.5 Total After Hours Rates billed at 1.5 16.5 x 1.5 = 24.75	24.75	125.00		3,093.75
SERVICE-TECH	Service Tech Jens & Julian Jens already on site no travel charges Julian travel Friday to LC 5p to 9p (4) Jens and Julian Saturday 8A to 1030P (14.5 each) Total 29 Total Hours 33 Hrs 33 x 1.5 (After Hours Emergency) = 49.5	49.50	95.00		4,702.50
	MTS Wireless MD-SS-8R Microwave Antenna, 8 Ft Strut Support	1.00	517.94	25.00%	388.46
Subtotal (includes a discount of 129.48)					8,184.71
TOTAL TAX					516.50
TOTAL USD					8,701.21

Terms

New Mexico State Contract
Communications, Radio Equipment, Parts, Accessories and Related Services
SPA Number 10-00000-20-00048

All Proposals are good for 90 Days unless otherwise dated. We reserve the right to withdraw any proposal at anytime. Shipping & Freight charges maybe added to final invoice if not listed on the Proposal.