

## **Emergency Procurement Request**

Camino Real Regional Utility Authority is requesting the Purchasing Department for an emergency procurement of **On-Call Pumper Truck Services for De La O Septic LLC.**

### **Written authorization from Executive Director:**

Approved via email, March 18, 2024 at 8:44 AM MST, attached.

### **Written justification of the basis for the emergency:**

13-1-127. Emergency procurement; required conditions; limitations; notice.

A. The state purchasing agent or a central purchasing office may only make an emergency procurement when the service, construction or item of tangible personal property procured:

(1) is needed immediately to:

(a) control a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; or

(b) plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; and

(2) cannot be acquired through normal procurement methods

Emergency order for CRRUA Sunland Park, the emergency directly impacted CRRUA staff, nearby residents of Riverside Subdivision. The vacuum station located near the subdivision failed. J & K personnel were working on the pump and they were unsuccessful to fix the issue. The use of pump trucks were required to ensure the issue would not cause the manholes to overflow, should this have happened it would have created a health and safety issue to the public, J&K and CRUAA personnel. De La O Septic LLC worked all night to maintain the manhole.

### **Selection of the particular vendor:**

The Camino Real Regional Utility Authority is requesting the procurement of services provided by De La O Septic as an emergency procurement. CRRUA was called Southwest Envirotech but was advised by Henry Medina (Owner) that there were no drivers available. As a result, CRRUA called De La O Septic LLC to provide services since the vendor was available.

To: Procurement File

Date: 3/18/2024

From: Michael Perez, Purchasing Manager *MP*

Subject: Emergency Procurement Determination


## RE: Emergency Procurements for De La O and W&WW Specialist

Mary DeAvila <maryd@donaanacounty.org>

Mon 3/18/2024 8:44 AM

To: Michael Perez <michaelpe@donaanacounty.org>

Cc: Hilda Gonzalez <hildag@donaanacounty.org>; Eric Lopez <bfacilityops@comcast.net>; Juan Carlos Crosby <juancarlosc@donaanacounty.org>; Ernesto Carranza <ernestoc@donaanacounty.org>

 3 attachments (1 MB)

DE LA O SEPTIC INVOICE 8794.pdf; W & WW SPECIALIST 10570304.pdf; W & WW SPECIALIST INVOICE 10570380.pdf;

Good Morning Ms. Hilda

Attached are the last three invoices pertaining to the Emergency Procurements.

Thank you

---

**From:** Michael Perez <michaelpe@donaanacounty.org>

**Sent:** Friday, March 15, 2024 5:41 PM

**To:** Mary DeAvila <maryd@donaanacounty.org>; Juan Carlos Crosby <juancarlosc@donaanacounty.org>

**Cc:** Hilda Gonzalez <hildag@donaanacounty.org>; Eric Lopez <bfacilityops@comcast.net>

**Subject:** Emergency Procurements for De La O and W&WW Specialist

please review and make sure any other invoices pertaining to this emergency are emailed to Hilda and I.  
i will be posting this Monday morning, please read my justification to make sure it makes sense.

thank you,

mike

# De La O Septic LLC

PO BOX 941  
DONA ANA, NM 88032

## Invoice

Date	Invoice #
3/4/2024	8794

### Bill To

Camino Real Regional Utility Authority  
P.O. Box 429  
Sunland Park, NM 88063

### Service Address

P.O. No.	Terms	Due Date	Service Address	
	Net 30	4/3/2024	Manholes (Aspen/Riverside/Wal...	
Description		Qty	Rate	Amount
Maintain manholes for repairs. NOTE: After hours rate.		22	450.00	9,900.00
Maintain manholes for repairs.		15	400.00	6,000.00

Thank you for your business.

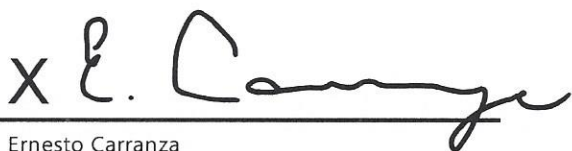
Phone #	E-mail
(575) 642-2409	delaoseptic@hotmail.com

<b>Subtotal</b>	\$15,900.00
<b>Sales Tax (8.0625%)</b>	\$0.00
<b>Total</b>	\$15,900.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$15,900.00

## Justification MEMO

On 3/4/24 CRRUA personal were having issues with the Vacuum station located in the Riverside subdiv., the pump in the station failed and J & K was called out to work on the pump. They were unable to get it to work.

CRRUA contacted our On-Call pumper truck company (Southwest Envirotech) but was told by Henry Medina (Owner) that he had no drivers available so late in the day. CRRUA contacted Dela O Septic to maintain the manholes overnight, this was done so as not to overflow the manholes thus creating a health and safety issue to the public. J & K returned the next morning to continue working on the station. At that time, I received a verbal authorization from Juan Crosby (Interim Executive Director) to contact them.

A handwritten signature in black ink, appearing to read "X E. Carranza", written over a horizontal line.

Ernesto Carranza  
Lead Operator

3/14/24

Thank you for your submission.  
The procurement will be reviewed by one of our buyers.

In the future, any amendment to a sole source contract that adds to or changes or impacts in any way any of the terms and conditions listed below (which are set forth in statute, see Section 13-1-126.1. NMSA 1978), the sole source must be reposted for a new, additional 30 day period.

- if the parties to the proposed contract change;
- if the nature and quantity of the service, construction or item of tangible personal property being contracted for, changes; and
- if the contract amount changes.

Print

Agency : C0009 - DONA ANA COUNTY  
Procurement Number : 40-C0009-24-EM020  
Next Step : REVIEW  
Uploaded Files : Emergency Determination: 7. Emergency Procurement Request - CRRUA De La O.pdf  
Completed date : Monday, March 18, 2024 5:07 PM  
Completed by : Michael Perez

