

Emergency Procurement Request

Camino Real Regional Utility Authority is requesting the Purchasing Department for an emergency procurement of On-Call Pumper Truck Services by De La O Septic LLC.

Written authorization from Executive Director:

Approved via email, February 22, 2024 at 10:02 AM MST, attached.

Written justification of the basis for the emergency:

13-1-127. Emergency procurement; required conditions; limitations; notice.

A. The state purchasing agent or a central purchasing office may only make an emergency procurement when the service, construction or item of tangible personal property procured:

(1) is needed immediately to:

(a) control a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; or

(b) plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; and

(2) cannot be acquired through normal procurement methods

Emergency order for CRRUA Sunland Park, the emergency directly impacted CRRUA staff, nearby residents of Riverside Subdivision. The vacuum station located near the subdivision was not working properly. CRRUA personnel were working on it all day and were unsuccessful to fix the issue. The use of pump trucks were required to ensure the issue would not cause the manholes to overflow, should this have happened it would have created a health and safety issue to the public and CRUAA staff. De La O Septic LLC and W&WW Specialist LLC worked day and night in 12 hours shifts to maintain the manholes.

Selection of the particular vendor:

The Camino Real Regional Utility Authority is requesting the procurement of services provided by De La O Septic as an emergency procurement. CRRUA was called Southwest Envirotech but was advised by Henry Medina (Owner) that there were no drivers available. As a result, CRRUA called De La O Septic LLC worked in conjunction with W&WW Specialist LLC to provide services.

To: Procurement File

Date: 3/15/2024

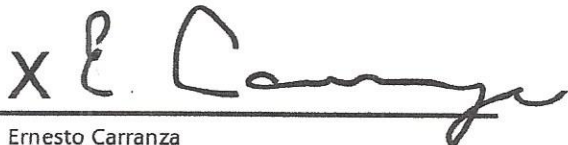
From: Michael Perez, Purchasing Manager *MP*

Subject: Emergency Procurement Determination

Justification MEMO

On 12/8/23 CRRUA personal were having issues with the Vacuum Station located in the Riverside Subdivision, they were out working on it all day and could not get it to work properly.

CRRUA tried to contact our On-Call pumper truck company (Southwest Envirotech) but was advised by Henry Medina (Owner) that he had no drivers available so at the end of the day, we decided to contact W&WW Specialist and De La O Septic to maintain the manholes over the weekend. This was done so as not to overflow the manholes thus creating a health and safety issue to public. Both companies worked day and night in 12 hour shifts to maintain the manholes.

A handwritten signature in black ink, appearing to read 'X E Carranza', written over a horizontal line.

Ernesto Carranza
Lead Operator


12/21/23

FW: DE LA O SEPTIC AND W & WW SPECIALIST

Hilda Gonzalez <hildag@donaanacounty.org>

Fri 3/15/2024 4:56 PM

To: Michael Perez <michaelpe@donaanacounty.org>

 1 attachments (234 KB)

Justification Memo for De La O Septic and W & WW Specialist.pdf;

From: Mary DeAvila <maryd@donaanacounty.org>

Sent: Thursday, February 22, 2024 10:02 AM

To: Hilda Gonzalez <hildag@donaanacounty.org>

Cc: Juan Carlos Crosby <juancarlosc@donaanacounty.org>; Ernesto Carranza <ernestoc@donaanacounty.org>; Michael Perez <michaelpe@donaanacounty.org>

Subject: RE: DE LA O SEPTIC AND W & WW SPECIALIST

Ms. Hilda

Please see attached justification memo.

Thank you

From: Hilda Gonzalez <hildag@donaanacounty.org>

Sent: Thursday, February 22, 2024 9:10 AM

To: Mary DeAvila <maryd@donaanacounty.org>

Cc: Juan Carlos Crosby <juancarlosc@donaanacounty.org>; Ernesto Carranza <ernestoc@donaanacounty.org>

Subject: RE: DE LA O SEPTIC AND W & WW SPECIALIST

Did you send Michael the memo as to why it is an emergency procurement?

From: Mary DeAvila <maryd@donaanacounty.org>

Sent: Thursday, February 22, 2024 8:51 AM

To: Hilda Gonzalez <hildag@donaanacounty.org>

Cc: Juan Carlos Crosby <juancarlosc@donaanacounty.org>; Ernesto Carranza <ernestoc@donaanacounty.org>

Subject: RE: DE LA O SEPTIC AND W & WW SPECIALIST

Good Morning Ms. Hilda

Please refresh my memory and let me know what other documents are needed to complete DE La O Septic and W & WW Specialist requisitions. The vendors are calling looking for their payment.

Thank you

From: Mary DeAvila

Sent: Monday, January 8, 2024 5:41 PM

To: Hilda Gonzalez <hildag@donaanacounty.org>

Cc: Juan Carlos Crosby (<juancarlosc@donaanacounty.org> <juancarlosc@donaanacounty.org>; Ernesto Carranza <ernestoc@donaanacounty.org>

Subject: DE LA O SEPTIC AND W & WW SPECIALIST

Ms. Hilda

De La O Septic and W & WW Specialist change orders attached.
Thank you

De La O Septic LLC

PO BOX 941
DONA ANA, NM 88032

Invoice

Date	Invoice #
12/7/2023	8683

Bill To

Camino Real Regional Utility Authority
P.O. Box 429
Sunland Park, NM 88063

Service Address

P.O. No.	Terms	Due Date	Service Address	
	Net 30	1/6/2024	Elm Ct./Aspen Dr.	
Description		Qty	Rate	Amount
Maintain manholes for repairs. NOTE: After hours rate.		20	450.00	9,000.00
Maintain manholes for repairs.		14	400.00	5,600.00
Maintain manholes for repairs.		14	400.00	5,600.00

Thank you for your business.

Phone #	E-mail
(575) 642-2409	delaoseptic@hotmail.com

Subtotal	\$20,200.00
Sales Tax (8.0625%)	\$0.00
Total	\$20,200.00
Payments/Credits	\$0.00
Balance Due	\$20,200.00

Thank you for your submission.
The procurement will be reviewed by one of our buyers.

In the future, any amendment to a sole source contract that adds to or changes or impacts in any way any of the terms and conditions listed below (which are set forth in statute, see Section 13-1-126.1. NMSA 1978), the sole source must be reposted for a new, additional 30 day period.

- if the parties to the proposed contract change;
- if the nature and quantity of the service, construction or item of tangible personal property being contracted for, changes; and
- if the contract amount changes.

Print

Agency : C0009 - DONA ANA COUNTY
Procurement Number : 40-C0009-24-EM019
Next Step : REVIEW
Uploaded Files : Emergency Determination: 6. Emergency Procurement Request - CRRUA De La O Septic.pdf
Completed date : Monday, March 18, 2024 5:04 PM
Completed by : Michael Perez

