

## **Emergency Procurement Request**

Camino Real Regional Utility Authority is requesting the DAC Purchasing Department for an emergency procurement of **Maintain manhole for repairs at \$450.00 by De La O Septic LLC**

### **Written authorization from Executive Director:**

Approved via email, January 13, 2025 at 11:14:59 AM MST, attached.

### **Written justification of the basis for the emergency:**

13-1-127. Emergency procurement; required conditions; limitations; notice.

A. The state purchasing agent or a central purchasing office may only make an emergency procurement when the service, construction or item of tangible personal property procured:

(1) is needed immediately to:

(a) control a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; or

(b) plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; and

(2) cannot be acquired through normal procurement methods

Emergency order for CRRUA Sunland Park Wastewater Treatment System this emergency directly impacts CRRUA staff, nearby residents of Sunland Park, NM. De La O Septic in responded to an emergency situation at the vacuum station and manholes. At the time of the incident, De La O was the only service provider available for addressing the issue promptly. Given the urgency of the situation and the potential consequences of delayed action, it was critical to secure immediate assistance. De La O Septic LLC demonstrated readiness in helping to keep the issue under control efficiently, ensuring minimal disruption to operations.

### **Selection of the particular vendor:**

The Camino Real Regional Utility Authority is requesting the procurement of services by De La O Septic LLC as an emergency procurement. De La O's timely response underscores the necessity of selecting a provider based on availability and reliability during emergencies. CRRUA Operations Manager believed this decision was essential and aligned with the best interests of the organization.

To: Procurement File

Date: 1/16/2025

From: Michael Perez, Purchasing Manager *MP*

Subject: Emergency Procurement Determination

**Subject:** Justification for Engaging De La O Septic

JC,

I am writing to provide justification for the engagement of De La O Septic in response to the recent emergency situation at the vacuum station and manholes. At the time of the incident, they were the only service provider available for addressing the issue promptly.

Given the urgency of the situation and the potential consequences of delayed action, it was critical to secure immediate assistance. De La O Septic demonstrated readiness in helping to keep the issue under control efficiently, ensuring minimal disruption to operations.

Their timely response underscores the necessity of selecting a provider based on availability and reliability during emergencies. I believe this decision was essential and aligned with the best interests of the organization.

Please let me know if further details are needed regarding this matter.

Sincerely,

Filiberto Aguirre Jr  
Operations Manager, CRRUA  
575-997-1838  
filibertoa@donaanacounty.org

**From:** [David Espinoza](#)  
**To:** [Michael Perez](#); [Juan Carlos Crosby](#)  
**Subject:** RE: CRRUA  
**Date:** Monday, January 13, 2025 11:14:59 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)

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Hi Michael,

This took place 12/27/2024, around 6:00-7:00 pm (job went overnight) where the operations manager contacted Envirotec and they could not come over.

Thanks.

David Espinoza

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**From:** Michael Perez <[michaelpe@donaanacounty.org](mailto:michaelpe@donaanacounty.org)>  
**Sent:** Friday, January 10, 2025 3:56 PM  
**To:** Juan Carlos Crosby <[juancarlosc@donaanacounty.org](mailto:juancarlosc@donaanacounty.org)>  
**Cc:** David Espinoza <[davide@donaanacounty.org](mailto:davide@donaanacounty.org)>  
**Subject:** FW: CRRUA

Good evening gentlemen,

Will you please send me the date time and location of the following emergency. David did you want to post to CRRUA or do I do it as a curiosity on DAC.

Happy Friday, January 10, 2025

Regards,

Mike

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**From:** Dawn Ybarra <[dawny@donaanacounty.org](mailto:dawny@donaanacounty.org)>  
**Sent:** Friday, January 10, 2025 3:49 PM  
**To:** Michael Perez <[michaelpe@donaanacounty.org](mailto:michaelpe@donaanacounty.org)>  
**Subject:** CRRUA

 [20250102004033.pdf](#)



**Respectfully**

**Dawn M Ybarra**

Contract Coordinator

Purchasing

Doña Ana County

Phone: 575-525-5927

[dawny@donaanacounty.org](mailto:dawny@donaanacounty.org)

[www.donaanacounty.org](http://www.donaanacounty.org)



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# De La O Septic LLC

PO BOX 941  
DONA ANA, NM 88032

Phone # (575) 642-2409      delaoseptic@hotmail.com  
Fax # (575) 525-9658

Date	Estimate #
12/27/2024	362

<b>Name / Address</b>
Camino Real Regional Utility Authority P.O. Box 429 Sunland Park, NM 88063

		Licence Number	Project
			Aspen St.
Description	Qty	Rate	Total
Maintain manhole for repairs @\$450.00 per hour	14	450.00	6,300.00
Thank you for the opportunity to provide estimate!		<b>Subtotal</b>	\$6,300.00
I accept the above proposal.		<b>Sales Tax (8.0625%)</b>	\$0.00
		<b>Total</b>	\$6,300.00

Signature

Date

**Thank you for your submission.**

**The procurement will be reviewed by one of our buyers.**

In the future, any amendment to a sole source contract that adds to or changes or impacts in any way any of the terms and conditions listed below (which are set forth in statute, see Section 13-1-126.1. NMSA 1978), the sole source must be reposted for a new, additional 30 day period.

- if the parties to the proposed contract change;
- if the nature and quantity of the service, construction or item of tangible personal property being contracted for, changes; and
- if the contract amount changes.

Print

Agency :	C0009 - DONA ANA COUNTY
Procurement Number :	50-C0009-25-EM010
Next Step :	REVIEW
Uploaded Files :	Emergency Determination: Emergency Procurement Request - De la O Septic LLC.pdf
Completed date :	Thursday, January 16, 2025 6:02 PM
Completed by :	Michael Perez



**From:** [GSD.SPDInfo@state.nm.us](mailto:GSD.SPDInfo@state.nm.us)  
**To:** [Michael Perez](#)  
**Subject:** State of New Mexico :: Sole Source / Emergency Submission  
**Date:** Thursday, January 16, 2025 6:02:30 PM

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Greetings,

Your Sole Source/Emergency Procurement request has been SUCCESSFULLY SUBMITTED and is pending State Purchasing Division approval for posting to the GSD Website. Once approved, you will receive an email notification advising that your request has been posted. Please keep the document number referenced below in a convenient place. You will need this number to search the Sole Source/Emergency website for status updates to your request.

Document Number ID: 50-C0009-25-EM010

For Sole Sources:

In the future, any amendment to a sole source contract that adds to or changes or impacts in any way any of the terms and conditions listed below (which are set forth in statute, see Section 13-1-126.1. NMSA 1978), the sole source must be reposted for a new, additional 30 day period.

- (1) If the parties to the proposed contract change;
- (2) if the nature and quantity of the service, construction or item of tangible personal property being contracted for, changes; and
- (3) if the contract amount changes.

Please email all inquiries to: [GSD.SPDInfo@state.nm.us](mailto:GSD.SPDInfo@state.nm.us).

Sincerely,

General Services Department

State Purchasing Division