

Emergency Procurement Request

Doña Ana County is requesting the DAC Purchasing Department issue an emergency procurement of **Emergency repair of flood control infrastructure which support pedestrian bridges and flood structure due to torrential rain and thunderstorms in Doña Ana services to provide by Caliper Construction, Inc.**

Written authorization from Engineering Supervisor and Assistant.

Approved via email, July 29, 2025 at 4:20 PM MST and confirmed on July 31, 2025 3:25 PM MST, attached.

Written justification of the basis for the emergency:

13-1-127. Emergency procurement; required conditions; limitations; notice.

A. The state purchasing agent or a central purchasing office may only make an emergency procurement when the service, construction or item of tangible personal property procured:

(1) is needed immediately to:

(a) control a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; or

(b) plan or prepare for the response to a serious threat to public health, welfare, safety or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event; and

(2) cannot be acquired through normal procurement methods

This emergency order is issued in response to recent severe weather events that have critically impacted the community of Doña Ana. Heavy rainfall throughout the week, particularly on the night of July 28, 2025 has significantly compromised the County's flood control infrastructure. Storm activity extended as far north as the community of Doña Ana and caused widespread flooding in other parts of the County.

Notably, the recently completed Abeyta Pond and Elks Pond have sustained serious damage, including significant scour beneath concrete structures that support pedestrian bridges and other essential components. Immediate repairs are necessary to prevent further structural failure and to preserve the full functionality of the drainage system.

Pursuant to the authority provided by the All Hazard Emergency Management Act, the Doña Ana County Board of Commissioners has declared a state of disaster. In accordance with this declaration, and due to the urgent nature of the situation, emergency procurement is warranted to expedite the delivery of critical services and resources. Immediate deployment of Caliper Construction Inc is required to address the damage and mitigate further risk to public infrastructure.

Selection of the particular vendor:

Doña Ana County is requesting emergency procurement of repair and maintenance services from Caliper Construction, Inc. for the remediation of the Abeyta Pond and Elks Pond structures. Caliper Construction was the original contractor for the recently completed Abeyta Pond project. Engaging a different contractor at this time could potentially void the one-year construction warranty currently in effect.

Additionally, the County has already issued task orders to both of its on-call flood control maintenance contractors to address other storm-related damages across the County. These emergency efforts are in direct response to the severe rainfall and thunderstorms that have significantly impacted infrastructure and communities throughout Doña Ana County. In conclusion the County is requesting an emergency procurement of Caliper Construction for these repairs to be fixed immediately.

To: Procurement File

Date: 8/1/2025

From: Michael Perez, Purchasing Manager

Subject: Emergency Procurement Determination

DONA ANA COUNTY REQUEST FOR SIGNATURE

TO: Scott Andrews, County Manager **Contract/Grant No.** _____

THRU: Management Level Reviewer

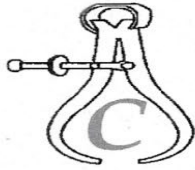
FROM: _____ **Phone:** _____

DATE: _____

SUBJECT: Signature Request – _____

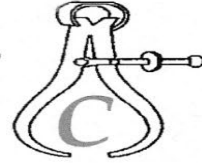
Request**Financial Impact****Background****Recommendation****INTERNAL REVIEWS FOR PROCESSING**

DEPARTMENT	Department please complete this section for Finance Review and Approval. Document Type: Contract Grant Other _____ Accounting String: _____ Req. or PO No. _____ Amount _____ Restricted Funds: Yes No Grant/State Appropriation No. _____
FINANCE	Reviewed and Approved: _____ Date: _____
PURCHASING	Bid/RFP # _____ Authority: BOCC date approved _____ NTE \$100K _____ NMSA Exemption _____ Reviewed and Approved: _____ Date: _____
LEGAL	Reviewed and Approved : _____ Date: _____
REVIEWER NOTES:	



Caliper Construction, Inc.

NM Lic. # 88225
P.O. Box 1719 • Las Cruces, NM 88004
(575) 524-3924 • Fax (575) 647-5197



DATE: 07-30-2025

PROJECT: 25-100p

DESCRIPTION OF WORK: Emergency Repairs - Dona Ana

LOCATION: Dona Ana County NM

Caliper Construction Time and Material Rates

*Elks Pond, El Camino Pond, Abeyta Pond emergency repairs in response to heavy rains
Daily Rate for (4) Man Crew with Support Equipment, Pickup Truck and Small Tools*

EQUIPMENT	UNIT	UNITS USED	RATE	TOTAL
Dozer, John Deere 850K or Equal	DY	2.00	\$750.00	\$ 1,500.00
Loader, CAT 938 or Equal	DY	2.00	\$500.00	\$ 1,000.00
Water Truck, 2000 Gallon or Equal	DY	2.00	\$400.00	\$ 800.00
Roller - Steel Wheel, Double/Single Drum	DY	2.00	\$300.00	\$ 600.00
Pickup Truck w/Small Tools	DY	2.00	\$120.00	\$ 240.00
LABOR	UNIT	UNITS USED	RATE	TOTAL
SUPERINTENDENT - Overtime	DY	2.00	\$ 772.30	\$ 1,544.60
OPERATORS - Overtime	DY	2.00	\$ 705.84	\$ 1,411.68
OPERATORS - Overtime	DY	2.00	\$ 705.84	\$ 1,411.68
LABOR - Overtime	DY	2.00	\$ 651.50	\$ 1,303.00
MATERIALS / OTHER	UNIT	UNITS USED	RATE	TOTAL
Construction Water	LS	2.00	\$ 100.00	\$ 200.00
Misc Small Tools	LS	2.00	\$ 150.00	\$ 300.00
	15% Overhead/15% Profit		Subtotal	\$ 10,310.96
		30%	Mark Up	\$ 3,093.29
		NMGRT	6.4975%	\$ 870.94
			Total	\$ 14,275.19

APPROVALS

Dona Ana County :

Dated:

Caliper Construction:

John Fruit

Dated: 07-31-2025


Dona Ana Maintenance

From Michael A. Garza <michaelg@donaana.gov>

Date Tue 7/29/2025 4:41 PM

To Russ Mehan <russ@caliperconst.com>

Cc Jesus Lopez <jesusl@smithengineering.pro>

 5 attachments (26 MB)

Abeyta Inlet Channel (2).jpg; Abeyta Inlet Channel (3).jpg; El Camino Outlet.jpg; Elks Pond Outlet.jpg; Abeyta Inlet Channel (1).jpg;

Hey Russ,

Purchasing has determined that we can enter into an agreement for emergency maintenance to our Dona Ana structures under emergency procurement regulations.

We have 3 structures that need immediate attention - Elks Pond, El Camino Pond & Abeyta Pond.

Elks Pond:

- Located on Elks Dr, adjacent to the Dona Ana boxing ring.
- On the east side, there is erosion and scour of the concrete headwall. We need the scour filled, and the voids pumped with flow fill or some other material for stablization.
- Sediment stick needs to be salvaged and reinstalled

El Camino Outlet:

- El Camino Pond is located to the west of Elks Pond. The outlet goes underneath El Camino Real Rd to an open arroyo.
- The outlet has over 3 feet of scour. This needs backfill against the structure.
- This area has a ramp on the NE side of the open space to the north of El Camino Real Rd. There is significant erosion on the ramp. If these deep rills are filled, this ramp can be used for access into the arroyo.

Abeyta Pond:

- Needs backfill in the inlet channel.
- Flow fill or other substitute in voids underneath the exposed edges.
- Locking mechanisms replaced on the cable fence, as they appear to have been stolen.

No density testing will be required on the backfill, just roll and compact with equipment to the best of your ability. We will need to come in later with long term solutions to these issues with concrete, more rip rap etc, but the emergency procurement only covers what is absolutely "necessary" to protect the health safety and welfare of residents and functionality of the structure. Basically, preventing us from losing shotcrete/concrete structures.

If you are able to help us out with repairing these structures, please provide me with a time and materials fee estimate for the work, and let me know how quickly these can be addressed.

Let me know if you have any questions,

Thanks!



Michael Garza, P.E, CFM

Engineer Supervisor

Flood Commission

Doña Ana County

Phone: 575-525-5553

michaelg@donaana.gov

www.donaanacounty.org



FYI - Doña Ana County has changed their domain to a .gov extension. My new email will be michaelg@donaana.gov Please update my contact info accordingly.

Dona Ana Structures

Write a description for your map.

Legend

El Camino
Pond Outlet
Scour

Elks Pond
Scour

Abeyta
Bridge Scour

Google Earth

Image © 2025 Airbus

1000 ft



Josie Sanchez

From: Lucio L. Luttrell
Sent: Tuesday, July 29, 2025 4:27 PM
To: Michael A. Garza; Michael Perez
Cc: Josie Sanchez
Subject: RE: Emergency Maintenance in Dona Ana

Follow Up Flag: Follow up
Flag Status: Completed

Hey Mike's,

We are good to go on the Budget side.

Thank you,

Lucio

From: Michael A. Garza <michaelg@donaana.gov>
Sent: Tuesday, July 29, 2025 4:20 PM
To: Michael Perez <michaelp@donaana.gov>; Lucio L. Luttrell <luciol@donaana.gov>
Cc: Josie Sanchez <josies@donaana.gov>
Subject: Emergency Maintenance in Dona Ana

Mike, Lucio,

The recent rain events over the last week including last night have impacted our flood control infrastructure as far north as Dona Ana. These are photos of our Abeyta Pond & Elks Pond. As you can see, there is significant scour underneath concrete structures, which support pedestrian bridges and key functional components of the structure. These need immediate attention before further damage is done that negatively impacts the entire functionality of the drainage network.

Based on our conversation earlier, I would like to have Caliper Construction perform the work, as they just finished the Abeyta Pond. If another contractor goes to complete this work, it will likely void the 1 year construction warranty on the structure. So we would like to request an emergency procurement of Caliper Construction for these repairs.

We would set up a new project in workday for emergency Dona Ana repairs, utilize the flood cost center and the 010 disaster fund.

Let me know if you have any objections to this, and I will work on getting a fee estimate.

Thanks,



**FLOOD
COMMISSION**
DOÑA ANA COUNTY

Michael Garza, P.E, CFM

Engineer Supervisor
Flood Commission

Doña Ana County

Phone: 575-525-5553

michaelg@donaana.gov

www.donaanacounty.org



FYI - Doña Ana County has changed their domain to a .gov extension. My new email will be michaelg@donaana.gov Please update my contact info accordingly.

Michael Perez

From: Michael A. Garza
Sent: Tuesday, July 29, 2025 4:20 PM
To: Michael Perez; Lucio L. Luttrell
Cc: Josie Sanchez
Subject: Emergency Maintenance in Dona Ana
Attachments: IMG_2024.jpg; IMG_2048.jpg; IMG_2046.jpg; IMG_2042.jpg; IMG_2037.jpg

Mike, Lucio,

The recent rain events over the last week including last night have impacted our flood control infrastructure as far north as Dona Ana. These are photos of our Abeyta Pond & Elks Pond. As you can see, there is significant scour underneath concrete structures, which support pedestrian bridges and key functional components of the structure. These need immediate attention before further damage is done that negatively impacts the entire functionality of the drainage network.

Based on our conversation earlier, I would like to have Caliper Construction perform the work, as they just finished the Abeyta Pond. If another contractor goes to complete this work, it will likely void the 1 year construction warranty on the structure. So we would like to request an emergency procurement of Caliper Construction for these repairs.

We would set up a new project in workday for emergency Dona Ana repairs, utilize the flood cost center and the 010 disaster fund.

Let me know if you have any objections to this, and I will work on getting a fee estimate.

Thanks,



Michael Garza, P.E, CFM

**Engineer Supervisor
Flood Commission**

Doña Ana County

Phone: 575-525-5553

michaelg@donaana.gov

www.donaanacounty.org



FYI - Doña Ana County has changed their domain to a .gov extension. My new email will be michaelg@donaana.gov Please update my contact info accordingly.

Michael Perez

From: Josie Sanchez
Sent: Thursday, July 31, 2025 3:25 PM
To: Michael Perez
Cc: Lucio L. Luttrell; Michael A. Garza; Hilda Gonzalez
Subject: RE: Emergency Maintenance in Dona Ana
Attachments: CM_Signature Request Form_Dona Ana Emergency Repairs PKT.pdf

Hello,

Yes, it is. Attached is the CM request form. Project # is pending approval.



Josie Sanchez

**Administrative Assistant
Flood Commission**

Doña Ana County

Phone: 575-525-5558

josies@donaana.gov

www.donaanacounty.org



Doña Ana County has changed their domain to a .gov extension. My new email will be josies@donaana.gov please update accordingly.

From: Michael Perez <michaelpe@donaana.gov>
Sent: Thursday, July 31, 2025 3:18 PM
To: Josie Sanchez <josies@donaana.gov>
Cc: Lucio L. Luttrell <luciol@donaana.gov>; Michael A. Garza <michaelg@donaana.gov>; Hilda Gonzalez <hildag@donaana.gov>
Subject: RE: Emergency Maintenance in Dona Ana

Hi Josie will you send me the CM request documents is this for "Caliper"

From: Josie Sanchez <josies@donaana.gov>
Sent: Thursday, July 31, 2025 3:03 PM
To: Michael Perez <michaelpe@donaana.gov>
Cc: Lucio L. Luttrell <luciol@donaana.gov>; Michael A. Garza <michaelg@donaana.gov>; Hilda Gonzalez <hildag@donaana.gov>
Subject: RE: Emergency Maintenance in Dona Ana

Michael,

I am in the process of submitting a requisition and CM request form for the emergency repairs to be done in Doña Ana. Please approve and/or let me know if you need me to add anything to it.

Thank you,



**FLOOD
COMMISSION**
DOÑA ANA COUNTY

Josie Sanchez

Administrative Assistant

Flood Commission

Doña Ana County

Phone: 575-525-5558

josies@donaana.gov

www.donaanacounty.org



Doña Ana County has changed their domain to a .gov extension. My new email will be josies@donaana.gov please update accordingly.

From: Lucio L. Luttrell <luciol@donaana.gov>

Sent: Tuesday, July 29, 2025 4:27 PM

To: Michael A. Garza <michaelg@donaana.gov>; Michael Perez <michaelpe@donaana.gov>

Cc: Josie Sanchez <josies@donaana.gov>

Subject: RE: Emergency Maintenance in Dona Ana

Hey Mike's,

We are good to go on the Budget side.

Thank you,

Lucio

From: Michael A. Garza <michaelg@donaana.gov>

Sent: Tuesday, July 29, 2025 4:20 PM

To: Michael Perez <michaelpe@donaana.gov>; Lucio L. Luttrell <luciol@donaana.gov>

Cc: Josie Sanchez <josies@donaana.gov>

Subject: Emergency Maintenance in Dona Ana

Mike, Lucio,

The recent rain events over the last week including last night have impacted our flood control infrastructure as far north as Dona Ana. These are photos of our Abeyta Pond & Elks Pond. As you can see, there is significant scour underneath concrete structures, which support pedestrian bridges and key functional components of the structure. These need immediate attention before further damage is done that negatively impacts the entire functionality of the drainage network.

Based on our conversation earlier, I would like to have Caliper Construction perform the work, as they just finished the Abeyta Pond. If another contractor goes to complete this work, it will likely void the 1 year construction warranty on the structure. So we would like to request an emergency procurement of Caliper Construction for these repairs.

We would set up a new project in workday for emergency Dona Ana repairs, utilize the flood cost center and the 010 disaster fund.

Let me know if you have any objections to this, and I will work on getting a fee estimate.

Thanks,



Michael Garza, P.E, CFM

Engineer Supervisor

Flood Commission

Doña Ana County

Phone: 575-525-5553

michaelg@donaana.gov

www.donaanacounty.org



FYI - Doña Ana County has changed their domain to a .gov extension. My new email will be michaelg@donaana.gov Please update my contact info accordingly.

Thank you for your submission.
The procurement will be reviewed by one of our buyers.
In the future, any amendment to a sole source contract that adds to or changes or impacts in any way any of the terms and conditions listed below (which are set forth in statute, see Section 13-1-126.1. NMSA 1978), the sole source must be reposted for a new, additional 30 day period.

- if the parties to the proposed contract change;
- if the nature and quantity of the service, construction or item of tangible personal property being contracted for, changes; and
- if the contract amount changes.

Print

Agency :	C0009 - DONA ANA COUNTY
Procurement Number :	60-C0009-25-EM082
Next Step :	REVIEW
Uploaded Files :	Emergency Determination: Emergency Procurement Request - Caliper Construction Inc.pdf
Completed date :	Friday, August 1, 2025 5:36 PM
Completed by :	Michael Perez



Michael Perez

From: GSD.SPDInfo@state.nm.us
Sent: Friday, August 1, 2025 5:37 PM
To: Michael Perez
Subject: State of New Mexico :: Sole Source / Emergency Submission

Greetings,

Your Sole Source/Emergency Procurement request has been SUCCESSFULLY SUBMITTED and is pending State Purchasing Division approval for posting to the GSD Website. Once approved, you will receive an email notification advising that your request has been posted. Please keep the document number referenced below in a convenient place. You will need this number to search the Sole Source/Emergency website for status updates to your request.

Document Number ID: 60-C0009-25-EM082

For Sole Sources:

In the future, any amendment to a sole source contract that adds to or changes or impacts in any way any of the terms and conditions listed below (which are set forth in statute, see Section 13-1-126.1. NMSA 1978), the sole source must be reposted for a new, additional 30 day period.

(1) If the parties to the proposed contract change;

(2) if the nature and quantity of the service, construction or item of tangible personal property being contracted for, changes; and

(3) if the contract amount changes.

Please email all inquiries to:GSD.SPDInfo@state.nm.us.

Sincerely,

General Services Department

State Purchasing Division