

“SOLE SOURCE” PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

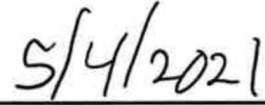
Department name: Health & Human Services Department

1. Name of product or service: Community based support services to qualified participants of the Assisted Outpatient Treatment (AOT) program as well as Transitional Housing services for the Doña Ana County's Law Enforcement Assisted Diversion (LEAD) program.
2. Name of product manufacturer: Mesilla Valley Community of Hope
3. Name of “sole” product supplier or service provider: Mesilla Valley Community of Hope
4. Describe in general terms the product/service you are requesting and the intended application. Mesilla Valley Community of Hope shall provide community based support services to qualified participants of the Assisted Outpatient Treatment (AOT) program as well as Transitional Housing services for Doña Ana County's Law Enforcement Assisted Diversion (LEAD) program. LEAD is a community based diversion approach with the goals of improving public safety and public order, and reducing unnecessary justice system involvement of people who participate in the program. Assisted Outpatient Treatment (AOT) program utilizes evidence-based practices to reduce the incidence of duration of psychiatric hospitalizations, homelessness, incarcerations, and interactions with the criminal justice system while improving outcomes of individuals with a serious mental illness. This program is designed to work with the courts, to allow individuals to obtain treatment while continuing to live in the community and their homes.
5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services. Mesilla Valley Community of Hope provides support through multiple services to help people get off the streets. Case managers provide people with referrals to other agencies that can help with any obstacles. The case managers are able to help with temporary and permanent housing, case management, and basic living skills.

6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses and other documentation). We asked La Clinica de Familia and they advised they do not provide this service in our community. We reached out to Families and Youth, Inc via phone and email and did not receive a response from them. We also reached out to the Las Cruces Gospel Rescue Mission and they advised they do not provide this service in our community as well.
7. What product supplier or service provider has your Department used until now to satisfy similar requirements? Mesilla Valley Community of Hope



Signature of Department Head



Date

(Attach Quote and Use Additional Sheets As Necessary)

**This form is used by Purchasing Department to determine if a "Sole Source" procurement criterion is met.
Completing this form does not guarantee approval of this type of procurement.

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May 3, 2021

TO: Doña Ana County:

The Mesilla Valley Community of Hope (MVCH) serves people experiencing homelessness in Doña Ana County. One of the comprehensive services MVCH offers is permanent supportive housing for people experiencing homelessness. MVCH is the only agency in Doña Ana County that provides Permanent Supportive Housing Programs for chronically homeless people.

MVCH is participating in the AOT and LEAD programs with Doña Ana County. This program is grant funded. MVCH assists the program with providing housing and services for clients participating in the LEAD program. This includes finding appropriate units that are safe, sanitary and affordable; working with landlords and providing rental assistance; working with clients on lease compliance, supportive services as it relates to client self-sufficiency including food security, health and mental health care, income support, substance use issues, and any other tenant-based responsibilities.

Quote: \$150,700. \$45,000 will be to provide community based services to qualified participants of the Assisted Outpatient Treatment (AOT) program and \$105,700.00 will be for transitional housing services for the Doña Ana County's Law Enforcement Assisted Diversion (LEAD) Program.

We look forward to working with the County in this capacity.

Regards,

A handwritten signature in dark ink, appearing to read "Nicole Martinez", is written over a horizontal line.

Nicole Martinez
Executive Director

Mesilla Valley Community of Hope

Services

Services provided by MVCH help our clients with day-to-day living requirements and medical and employment assistance. These services include:

- Intensive Case Management
- Individual Action Plans (goal setting, budget creation)
- Assistance and Referrals to other social service agencies
 - Medical and mental health care
 - Child day care
 - Food assistance programs
- Laundry – 1 load/week
- Shower Program – MWF, 8 am – 1:30
- Internet Services
- Mail Services
- Homeless Legal Clinic: Local attorneys provide limited pro bono services biweekly, as availability allows.
- Income Support
- SSI/SSDI Application Assistance
- Employment Referrals
- Emergency Transportation, as funding allows
- One time acquisition of personal identification
 - Birth certificates
 - Social Security cards
 - Picture IDs
- Library & Resource Room
- Mano y Mano Day Labor



Laundry