

## "SOLE SOURCE" PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

Department name: Sheriff's Office

1. Name of product or service: Law Enforcement Accreditation
2. Name of product manufacturer: Commission on Accreditation for Law Enforcement
3. Name of "sole" product supplier or service provider: CALEA
4. Describe in general terms the product/service you are requesting and the intended application:  
Accreditation for law enforcement agency through policy and standards development.
5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services.  
Structured program for policies backed by the international program Callea for policies and procedures.
6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses and other documentation).  
CALEA IS THE ONLY program that is designed with support and structure.
7. What product supplier or service provider has your Department used until now to satisfy similar requirements?  
There hasn't been ~~WV's~~ <sup>we</sup> why have ~~we~~ been operating from old policies since 2003.

Signature of Department Head

W. Leav at Sheriff

(Attach Quote and Use Additional Sheets As Necessary)

\*\*This form is used by Purchasing Department to determine if a "Sole Source" procurement criterion is met. Completing this form does not guarantee approval of this type of procurement.



Commission on Accreditation for  
Law Enforcement Agencies, Inc.  
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Suite 320  
Gainesville, Virginia 20155

Phone: (703) 352-4235  
Fax: (703) 890-3125  
E-mail: [calea@calea.org](mailto:calea@calea.org)  
Website: [www.ami/m.org](http://www.ami/m.org)

January 24, 2020

Ms. Kim Stewart  
Sheriff  
Dona Ana County Sheriff's Office  
845 North Motel Boulevard  
Las Cruces, NM 88007

Dear Sheriff Stewart:

The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA®) is pleased to advise you that the Dona Ana County Sheriff's Office is eligible to participate in the CALEA Law Enforcement Accreditation Program and is now considered an agency in self-assessment. Accordingly, we are enclosing a signed copy of the agreement, setting forth mutual obligations pertaining to the Law Enforcement Accreditation Program.

CALEA Regional Program Manager Mark Mosier has been assigned to assist your agency in reaching and maintaining program compliance. Please contact your regional program manager at (703) 352-4225, extension 46 to receive assistance regarding use of the *Clients Only Area* of the CALEA website, access to CALEA Electronic Publications, and general support as your agency is getting started with the accreditation program. Please be prepared to provide your regional program manager with your agency's full and part-time staff numbers, as these impact program compliance responsibilities.

We look forward to working with your agency and stand ready to be of assistance.

Sincerely,

W. Craig Hartley, Jr.  
Executive Director



13575 HEATHCOTE BOULEVARD, SUITE 320  
GAINESVILLE, VA 20155  
(703) 352-4225

# Invoice

DATE 1/24/2020 INVOICE # INV32821

## BILL TO:

Dona Ana County Sheriff's Office  
Sheriff Kim Stewart  
845 North Motel Blvd..  
Las Cruces NM 88007

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Dona Ana County Sheriff's Depart  
Sheriff Kim Stewart  
845 North Motel Blvd..  
Las Cruces NM 88007

| PO. NUMBER      | TERMS     | SHIP              | VIA               | F.O.B.      | PROJECT |
|-----------------|-----------|-------------------|-------------------|-------------|---------|
|                 | NET 30    | 1/24/2020         |                   |             |         |
| QUANTITY        | ITEM CODE | DESCRIPTION       | PRICE EACH        | AMOUNT      |         |
| 100030300010100 |           | Accreditation Fee | 7 / > \$16,125.00 | \$16,125.00 | 0.11    |

Thank you for joining the program.

TOTAL

\$16,125.00



## About Us

The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA®), was created in 1979 as a credentialing authority through the joint efforts of law enforcement's major executive associations:

- ▶ International Association of Chiefs of Police (IACP)
- ▶ National Organization of Black Law Enforcement Executives (NOBLE)
- ▶ National Sheriffs' Association (NSA)
- ▶ Police Executive Research Forum (PERF)

## Marks of Public Safety Excellence

The CALEA Accreditation program seals are reserved for use by those public safety agencies

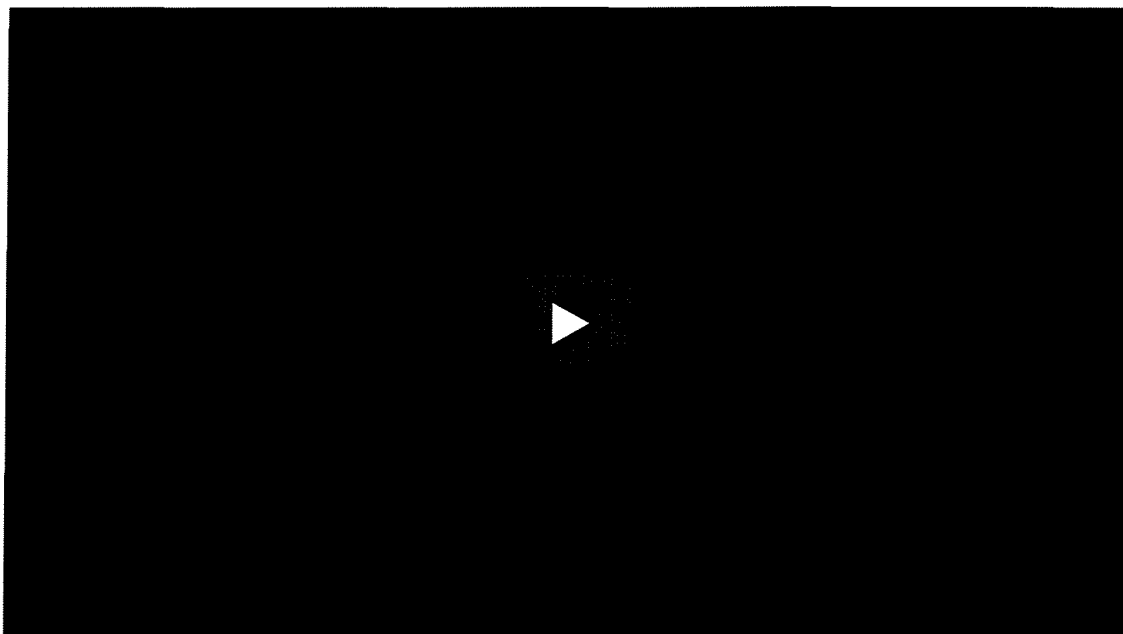
that have demonstrated compliance with CALEA Standards and have been awarded CALEA Accreditation by the Commission.

The original CALEA Law Enforcement seal, previously recognized as the corporate CALEA logo, has a rich history that serves to honor those that contributed to the development of the accreditation process.

The more recently developed program seals reflect this same important history, and carry on the professionalism that accompanies the CALEA process.

Distinctive in design, the program seals provide agencies with an easy to recognize international banner that confirms the agency's commitment to continuous development and the professional delivery of public safety services.

CALEA's program seals are the "Marks of Professional Excellence" for today's public safety agencies and reflect the gold standard benchmark associated with CALEA.





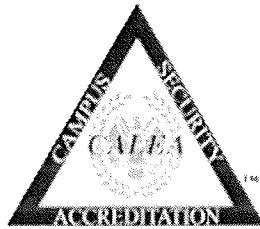
[\(/training-academy\)](#)



[\(/law-enforcement\)](#)



[\(/communications\)](#)



[\(/campus-security\)](#)



## Perspectives on Accreditation

**Watch Video Case Studies** (<https://www.youtube.com/channel/UCTPSHoS3u97BRYPIWZZf85A>)



### Benefits of CALEA Accreditation

(<https://vimeo.com/372643100>)

### Benefits of Taking CEO Position at an Accredited

Agency ([benefits-taking-ceo-position-accredited-agency-0](https://vimeo.com/benefits-taking-ceo-position-accredited-agency-0))

### CALEA Accreditation Helps Agency Meet POST

Training Goals and Deadlines ([calea-accreditation-helps-agency-meet-post-training-goals-and-deadlines](https://vimeo.com/calea-accreditation-helps-agency-meet-post-training-goals-and-deadlines))

**Using Accreditation as a Management Model to  
Create a New Police Department (/using-accreditation-  
management-model-create-new-police-department)**

**CALEA Standards Support and Guide Agency  
Through Disaster (/calea-standards-support-and-guide-  
agency-through-disaster)**

**"It's just the way we do business" (/its-just-way-we-do-  
business)**

**Accreditation Helps Agency Modernize (/accreditation-  
helps-agency-modernize)**

**Accreditation Helps Renew Departmental Pride and  
Citizens' Trust in Agency (/accreditation-helps-renew-  
departmental-pride-and-citizens-trust-agency)**

**Accreditation Helps Agency Better Manage  
Resources During Tough Economic Conditions  
(/accreditation-helps-agency-better-manage-resources-during-  
tough-economic-conditions)**

**Accreditation Works, and Works Again (/accreditation-  
works-and-works-again)**

**First Communications Accreditation in Mexico Yields  
Improvements and Creates Pride (/first-communications-  
accreditation-mexico-yields-improvements-and-creates-pride)**

**Regaining Accreditation Puts Agency Back on Track  
(/regaining-accreditation-puts-agency-back-track)**

**Communications Accreditation Brings Insurance  
Reimbursements for Agency (/communications-  
accreditation-brings-insurance-reimbursements-agency)**

**Airport Police Value Accreditation Status (/airport-  
police-value-accreditation-status)**

**Understanding the Standards Enhances Citizen's  
Appreciation for Police Department (/understanding-  
standards-enhances-citizens-appreciation-police-department)**

**Accreditation Built on Collecting "People" Proofs  
(/accreditation-built-collecting-people-proofs)**



**Accreditation Changes Officials' Perception of Police Department (/accreditation-changes-officials-perception-police-department)**

**Communications Center Improves Service Delivery Through Accreditation (/communications-center-improves-service-delivery-through-accreditation)**

**Use of Force Policy a Plus for University Police (/use-force-policy-plus-university-police)**

**Accreditation is About Relationships and Professionalizing an Occupation (/accreditation-about-relationships-and-professionalizing-occupation)**

**Goals Thought to be Unattainable, Reached Through CALEA Process (/goals-thought-be-unattainable-reached-through-calea-process)**

**Accreditation Prepares Agency for Operational Readiness (/accreditation-prepares-agency-operational-readiness)**

**Canadian Law Enforcement Agency Benefits from Accreditation (/canadian-law-enforcement-agency-benefits-accreditation)**

**Accreditation for a Sheriff's Office – It began with a conversation (/accreditation-sheriffs-office-it-began-conversation)**

**Accreditation Improves Agency Performance (/accreditation-improves-agency-performance)**

**CALEA, A Route to Agency Operational Success (/calea-route-agency-operational-success)**

**Standards Lead to Solving Cold Cases (/standards-lead-solving-cold-cases)**

**Accreditation Saves the Day (/accreditation-saves-day)**

**Accreditation Protects Departments from Liability (/accreditation-protects-departments-liability)**

## BENEFITS OF PARTICIPATION IN CALEA ACCREDITATION



### INCREASED COMMUNITY ADVOCACY

Accreditation embodies the precepts of community-oriented policing. It creates a forum in which law enforcement agencies and citizens work together to prevent and control challenges confronting law enforcement and provides clear direction about community expectations.

"Citizens enjoy the fact that they are welcome to speak at any time. We've had some make suggestions on what we could do better. We've had others stand up and praise us for what we are doing in their communities or thank us for helping them out with a problem specific to their neighborhood."

— Sergeant Charles M. Vance, II  
Accreditation Manager, Metropolitan Nashville (TN) Police Department

INTEGRITY

TRANSPARENCY

ACCOUNTABILITY

### STAUNCH SUPPORT FROM GOVERNMENT OFFICIALS



Accreditation provides objective evidence of an agency's commitment to excellence in leadership, resource management, and service delivery. Thus, government officials are more confident in the agency's ability to operate efficiently and meet community needs.

"Hendricks County strives to provide its citizens with the best quality of life possible. Similarly, we want those who must here to feel safe and free to enjoy all the County has to offer. The accreditation of our Police Division is one of the ways we measure the success of the County in achieving these objectives. It's a picture of professionalism that makes a statement."

— County Manager, John Whitlock,  
CEO, Hendricks County, Indiana

### STRONGER DEFENSE AGAINST CIVIL LAWSUITS



Accredited agencies are better able to defend themselves against civil lawsuits. Also, many agencies report a decline in legal actions against them, once they become accredited.

"Our dedication to adhere to the letter and spirit of the CALEA standards since 1988, saved the department from paying outrageous monetary damages to a convicted felon, turned plaintiff. This is just one more reason, the MCSO will continue to comply with the CALEA accreditation standards and encourage other agencies to follow in our footsteps."

— Sheriff Phil Plummer,  
Montgomery County Sheriff,  
Dayton, Ohio

### REDUCED RISK AND LIABILITY EXPOSURE



Many agencies report a reduction in their liability insurance costs and/or reimbursement of accreditation fees.

"Everyone needs a map to know where they are going and CALEA will be our road map to success."

— Former Accreditation Manager  
Cheri Pickard-Akselsen,  
Johns Creek Police Department, Georgia

### GREATER ACCOUNTABILITY WITHIN THE AGENCY



CALEA standards give the CEO a proven management system of written directives, sound training, clearly defined lines of authority, and routine reports that support decision-making and resource allocation.

"Prior to getting into the CALEA process and through our general orders, policies and procedures, we provided proper guidance to our employees. Not so much as it turned out. CALEA brought us to the point of achieving a world edge in temporary best practices."

— Peter J. Chase, James Cook  
Greenbelt Police Department,  
Maryland

For more information, contact your Regional Program Manager.

www.CALEA.org | CALEA@CALEA.org | 202-352-4888 | 16750 Hines Road, Suite 200, Fairfax, Virginia 22033

(/sites/default/files/2018-08/BenefitsJhifographic\_0830.pdf)