



## DOÑA ANA COUNTY PURCHASING DEPARTMENT *MEMORANDUM*

TO: Procurement File	DATE: 10/1/2019
FROM: Donald E. Bullard, Purchasing Manager	DB
SUBJECT: Emergency Procurement Determination	

On 9/30/2019 CRRUA informed Purchasing that the Edgemont Lift Station was spilling over raw sewage due to equipment failure.

Section 13-1-127 NMSA 1978 states in pertinent part "An emergency condition is a situation that creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- (1) the functioning of government;
- (2) the preservation or protection of property; or
- (3) the health or safety of any person.

The Purchasing Department has determined that not immediately repairing the Edgemont Lift Station could have seriously threatened the health of County residences. This memo confirms that an emergency condition existed. The emergency purchase from JCH is hereby approved. This emergency procurement was posted on the County website on 10/1/2019.



**TO: Don Bullard, DAC Purchasing Manager**

**FROM: Brent Westmorland, CRRUA Executive Manager**

**DATE: September 30, 2019**

**SUBJECT: Emergency Repairs to Edgemont Lift Station Pump Controls**

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On September 4<sup>th</sup> CRRUA staff found that the Edgemont Lift Station was spilling over due to equipment failure. Staff on site was able to get the Flygt pumps to work on *hand* mode but had lost the *auto* mode function. JCH staff was called to assist in the troubleshooting because they are sole source representatives in the region.

JCH staff arrived and they were able to identify the issue was the float system that controls the pumps start and stop of each pump. JCH staff made the replacements of the floats immediately to fix the problem and eliminate the possibility of another spill due to float issues.

This spill was reported to EPA Region 6 and notified them that approximately 6,500 gallons of raw sewage had spilled. This is the requirement of CRRUA NPDES #NM0031178 and on that notification we informed them that the proper repairs had been made to get the system back into operations.

If you have any questions, please feel free to contact me at any time.



**JAMES, COOKE & HOBSON, INC.**

3800 Doniphan Drive El Paso, TX 79922

Phone: 915-581-5458

Fax: 915-581-9242

E-mail: [mas@jchinc.com](mailto:mas@jchinc.com)

September 30, 2019

**To: Camino Real Regional Utility Authority**

**From: Mark Snyder**

**Subject: JCH Representations**

Per your request, JCH is the Manufacturer's Sole Representative for Sales regarding the following companies:

Aurora Pump Company

Badger Meter

Canariis Pumping Systems

EG Controls

Environment One

Gardner Denver (Hoffman Blowers)

Netzsch

Pulsafeeder Metering Pumps

Singer Automatic Control Valves

Xylem Flygt

Xylem Sanitaire

Please contact me should you need additional information.

A handwritten signature in black ink, appearing to read 'Mark Snyder', is written over a horizontal line.

Mark Snyder

## "SOLE SOURCE" PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

Department name: Camino Real Regional Utility

1. Name of product or service: Repair Flygt Pumps
2. Name of product manufacturer: Flygt
3. Name of "sole" product supplier or service provider: JCH
4. Describe in general terms the product/service you are requesting and the intended application.

**To complete the repair of the Flygt submersible pumps at Edgemont Lift Station.**

5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services.

**They are the Flygt representatives as stated in their letter for the region.**

6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses and other documentation).

**Based on JCH being the only rep that can sell or complete maintenance on these pumps.**

7. What product supplier or service provider has your Department used until now to satisfy similar requirements?

**JCH has been the sole provider of maintenance and supplier of this equipment, they also the only company that has ever bid on completing maintenance work on this pumps in the past.**



Signature of Department Head

10-1-19

Date

(Attach Quote and Use Additional Sheets As Necessary)

**\*\*This form is used by Purchasing Department to determine if a "Sole Source" procurement criterion is met. Completing this form does not guarantee approval of this type of procurement.**



## Purchasing Purpose Form

9/30/2019

Date

Eric R. Lopez

Requested By

Purchase for:

Laboratory: ☐ Arsenic Water Systems: Sunland ☐ Industrial ☐

Water Wells:

Indicate well you are requesting parts and equipment for

Wastewater Facility: Sunland ☐ West Mesa ☐ North ☐

WW Lift Stations:

Edgemont Lift Station

Indicate which lift station you are requesting parts and equipment for

Purpose of purchase and detailed description of why this purchase is necessary:

Complete repair of FLYGT PUMPS - 3171.181-0770221 & 0770222 at Edgemont Lift Station. These

pumps need to be removed and rebuilt due to long run times and overall pumping extremely slow and

has caused several spills.

Check if this purchase meets any of these requirements:

Health and Safety ☐ Sole Source ☒ Safe Drinking Water Act ☐

EPA NPDES ☐ NMED ☒

Sign and date when it was submitted to convert to Request for Payment



# JAMES, COOKE & HOBSON, INC.

3800 Doniphan Drive El Paso, TX 79922

Phone: 915.581.5458

Fax: 915.581.9242

E-mail: [jap@jchinc.com](mailto:jap@jchinc.com)

September 27, 2019

To: Camino Real Regional Utility Authority

Quotation #: 092719RPR-A

Attn: Ernie Carranza

Job Name: Edgemont LS

Phone: 915.238.8739

Location: Sunland Park, NM

Fax: [ernestoc@donaanacounty.org](mailto:ernestoc@donaanacounty.org)

Quotation By: Jonathan Polasek

Unless otherwise stated: Prices are firm for 30 days from bid date, payment terms are 50% down and 50% with shipment (unless credit is approved) – with approved credit, Net 30 days. Interest shall accrue at 0.5% per month on past due amounts per month. Freight terms are FOB Destination, full freight included. Any taxes are additional. **Items included are only those listed below.** Please review carefully.

Please Reference Dona Ana County Contract #19-164

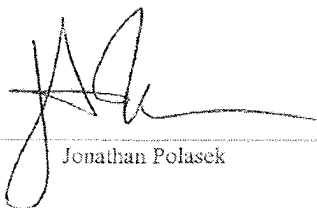
## Repairs for Flygt Pumps at Edgemont LS

<u>QTY</u>	<u>DESCRIPTION</u>	<u>EACH</u>	<u>TOTAL</u>
2	REPAIR OF FLYGT PUMPS - 3171.181-0770221 & 0770222 <i>Repair Includes:</i> Flygt Plug-In Mechanical Seal, Bearings, O-rings, Upgraded Hard-Iron Impeller and Insert Ring, Replacement Flygt Submersible Cable, Cable Grommets, DowCal 200 Coolant, Misc. Shop Fees, and Labor for Repair <i>Includes JCH service for pickup, delivery, and installation of Above Flygt Pumps.</i>	\$14,950	\$29,900
1	NM TAX ON LABOR @ 5.125%	\$148.63	\$148.63
		<b>TOTAL</b>	<b>\$30,048.63</b>

### Notes:

This estimate does not include any parts other than those listed above.

Thanks for the opportunity to quote

  
Jonathan Polasek